

**D U P O N T C O U N T R Y
C L U B**

**E V E N T F E E S &
U P G R A D E S**



R O O M R E N T A L F E E S

DUPONT COUNTRY CLUB

Lower Terrace **\$500.00**

Black Gates Suite **\$275.00**

Governors Room **\$250.00**

Presidents Room **\$250.00**

Nemours Room **\$250.00**

Hagley Mill Room **\$225.00**

Montchanin Room **\$225.00**

DuPont Ballroom, Christiana Ballroom, Rockland Room

*Food & Beverage Minimum Applicable
Please See Sales Manager for More
Information*

BRANTWYN ESTATE

*Food & Beverage Minimum Applicable
Facility fee: \$2,000.00
Please Consult Your Sales Manager
for Off Season Rates*

F R E Q U E N T L Y A S K E D Q U E S T I O N S

IS GRATUITY INCLUDED IN YOUR PACKAGES?

Our packages have a 22% service fee, which is the fee used to set up, service and break down your special event. Our packages do not include gratuity, therefore if you feel like you received exceptional service by our team, gratuity is always appreciated, however not expected.

DO YOUR PACKAGES INCLUDE SALES TAX?

Our packages do not include tax because we are in Delaware and have no sales tax, therefore they are very inclusive when compared to our neighboring venues!

DOES YOUR VENUE HAVE GUEST COUNT MINIMUMS?

We do not have guest count minimums as to not burden the event host, however we do have food and beverage minimums, therefore if you have a lower guest count, you can enhance your event with upgraded menu items with the help of your sales manager.

ARE THERE SPECIAL REDUCTIONS FOR OFF-PEAK TIMES?

We do offer off-season food and beverage minimums during the months of January, February, March and July and August.

DO YOU OFFER PARKING FOR OUR EVENT GUESTS OR IS THERE LIMITATIONS BEING A PRIVATE CLUB?

Yes! We have ample parking on-site for event guests and it is free.

HOW EARLY CAN WE ACCESS THE SPACE TO DECORATE?

You have access to your event space (2) hours before your scheduled event. You are welcome to coordinate earlier access with your Sales Manager for an additional fee.

UPGRADES & ENHANCEMENTS

EVENT SETTING ENHANCEMENTS

Chiavari Chairs **\$14.00/Each**

Chair Delivery Fee **\$275.00**

Triangle Up Lighting **\$400.00**

Floor Length Poly-Cotton Linens (Solid Color) **\$18.50/Each**

Poly-Cotton Napkins (Colored) **\$1.00/Each**

Linen Delivery Fee (Choice Linen) **\$65.00**

10' x 10' Pop Up Tent **\$25.00/Each**

Standing Outdoor Heater **\$150.00/Each**

Additional Rental Decor Items Available

Please Consult Your Sales Manager

BAR UPGRADES

Beverages Per Course

Wine (Maximum of 2 Wines Per Course for Tableside Service)

Available on Consumption Basis (Billed per Bottle) or Open

House Brands

\$8.00/Per Person for Entrée Course

\$4.00/Per Person Each Additional

Deluxe Brands

\$10.00/Per Person for Entrée Course

\$5.00/Per Person Each Additional Course

LIVE MOSS CHAMPAGNE WALL RENTAL \$350.00

(Unavailable at Brantwyn Estate)

Includes House Champagne (1 Glass Per Person)

*Please Reference Bar & Beverage Menus for
Liquor, Wine, & Beer Offerings*

Service Charge Not Included

A / V & T E L E C O M S E R V I C E S

VISUAL EQUIPMENT AND AIDS

LCD Projector & Screen with HDMI Cable - Full Day **\$425.00**

LCD Projector & Screen with HDMI Cable - Half Day **\$275.00**

(Unable to Provide Dual Projection)

A/V Audio Box **\$25.00**

Standard 6x9 Screen **\$40.00**

Smart TV **\$250.00**

Wireless Mouse or Advancer **\$50.00**

Flip Chart with Easel, Markers, and Tape **\$45.00**

(Initial Flip Chart is Complimentary)

SOUND EQUIPMENT

Podium with Microphone **\$150.00**

Wireless Microphone **\$150.00**

(Sales Manager to Confirm Availability)

TELEPHONE SERVICES

Polycom Speaker Phone **\$150.00**

STAGING

(Unavailable at Brantwyn Estate)

8' x 6' **Complimentary**

8' x 12' **\$100.00**

8' x 18' **\$150.00**

8' x 24' **\$200.00**

12' x 16' **\$200.00**

12' x 24' **\$300.00**

Brantwyn Estate is Not Equipped with Sound System.

All A/V Needs Must be Coordinated with External A/V Vendor.

Audio is available in Black Gates Suite, Rockland Room, Christiana Ballroom,
and DuPont Ballroom Only.

If Additional Equipment is Required, All A/V Needs Must be Coordinated with
External A/V Vendor.

A/V Technician Not Included